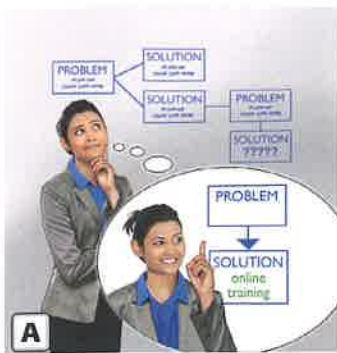




Soft Skills

Leadership Skills



A

A. solve problems



B

B. think critically



C

C. make decisions



D

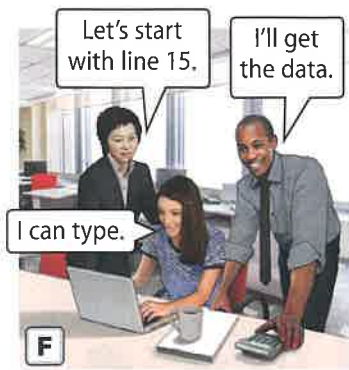
D. manage time

Interpersonal Skills



E

E. communicate clearly



F

F. cooperate with teammates



G

G. clarify instructions



H

H. respond well to feedback

Personal Qualities



1

1. patient



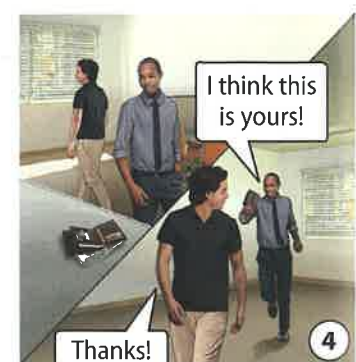
2

2. positive



3

3. willing to learn



4

4. honest

Ways to talk about your skills

*I **can** solve problems. I **communicate** clearly.*

Ways to talk about your qualities

*I **am** patient and honest.*

Talk about your skills and abilities.

A: Tell me about your *leadership skills*.

B: I *can solve problems*. How about you?

A: I *can think critically*.